

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
February 25, 2015

Council President Tim Tighe called the meeting to order at 6:05 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; Councilman Todd Gordon; Councilman Brian Heun; Councilman Darren Matik; Councilman Ralph Paolone; and Council President Tighe.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Vince Polistina, City Engineer; Anthony Strazzeri, CFO; Hank Kolakowski, Superintendent of Public Works; Captain Doug Carman, Police; Lieutenant John Hamilton, Police; Sergeant Jason Weber, Police; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Beinfest motioned, seconded by Councilwoman DeDomenicis, to approve the minutes of the February 11, 2015 Caucus meeting without formal reading. All present members of Council were in favor, with one abstention by Councilman Paolone. Motion was approved.

3. Mayor's Report

A. The Mayor advised that Diana Rutala and Joe Jacobs will soon complete their terms on the Linwood Board of Education and have requested not to be reappointed. Mrs. Rutala served two terms and Mr. Jacobs served three terms. They have both done an outstanding job. The Mayor is reappointing Donna Michael-Ziereis. He is also appointing retired Judge Daryl Todd. Judge Todd served on the Board before becoming a Superior Court Judge. The Mayor credited Judge Todd's prior service on the Board to why Linwood schools are so successful and maintain a quality education. The Mayor is also appointing Michelle DeMorat. Mrs. DeMorat and her husband moved to Linwood for the schools and have lived here for over ten years. She is currently in her second term as co-president of the Linwood Education Foundation. He is sure she will be a great addition to the Board.

B. The Mayor reported that there is a Resolution on the agenda confirming his appointment of Sergeant Jason Weber to the position of Acting Lieutenant. As of midnight on February 28, Captain Doug Carman will become the Acting Chief and Lieutenant John Hamilton will be the Acting Captain. Captain Carman updated the governing body on the department's use of a license plate reader that is on loan from the Prosecutor's Office. They would like to purchase their own. The cost is approximately \$20,500, which would be recouped very quickly through fines. Captain Carman explained how fast and what data is collected and provided to the officers.

4. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis advised of a Resolution on the agenda honoring the Public Works Department for 1000 days without a loss time accident.

2. A Resolution is on the agenda authorizing a contract to Bishop Mechanical for HVAC Services to City buildings.

5. Councilman Gordon

A. Engineering

1. Councilman Gordon advised of a Resolution on the agenda awarding a contract to KRS Inc. for mechanical upgrades to Georgetown Court pump station. The equipment is deteriorating. KRS Inc. provided the lowest quote in the amount of \$9,474.00.

2. Councilman Gordon provided an update on the Poplar Avenue School demolition project. The work is scheduled to begin within thirty days. Questions were raised about the roof during the bid process. The roof is not very old. The report provided by the schools did not identify asbestos on the roof, only inside the school. The City did obtain a separate study of the roof and asbestos was identified. The cost to abate is \$62,000. The total bid on the original demolition contract is \$183,000. At the next Council meeting, the Engineering Committee will recommend a modification to the original contract in the form of a change order. It will exceed the twenty-percent limit and will require a Resolution by Council to amend the contract. The total amount of the contract along with the change order is still less than the second lowest bidder.

6. Councilman Paolone
 - A. Revenue & Finance
 1. Councilman Paolone advised that his committee is still working on the budget. They were hoping to introduce by March 11. However, things are still changing and they just received a new list of items from the sewer department. If they do not introduced at the next meeting, there will be a Resolution on the agenda to extend the introduction.

7. Council President Tighe
 - A. Administration
 1. Council President Tighe advised of a Resolution authorizing Raffle Licenses to CASA and the Linwood Nursery School.
 - B. Planning & Development
 1. Council President Tighe advised that the Ordinance amending the Redevelopment Plan for Cornerstone will be tabled due to the time line required for the Planning Board.

At 6:22 P.M., Council President Tighe called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
Municipal Clerk